

The Department of Early Childhood Education (DECE) will be hiring a Professional Development/Training Specialist under the Office of School Readiness to work with statewide professional development. Below are the position's minimum expectations. This position requires meeting the qualifications for the job code listed, extensive travel, and flexibility with scheduling. Applicants must apply to the State Personnel register. Once the application has been submitted, please send a resume to:

Tara Skiles
Professional Development Director,
Alabama Department of Early Childhood Education
135 South Union Street, Suite 215
Montgomery, AL 36104
Tara.Skiles@ece.alabama.gov

Professional Development/Training Specialist (Education Specialist - 30122)

The Professional Development/Training Specialist will provide planning, implementation and support for regional and statewide professional development opportunities with DECE. Job duties will include but are not limited to: coordination and planning of state and regional training events; conducting CLASS introduction and observation trainings; the management of the myTeachstone account and observation approvals; coordination with SDE certification department; provide department wide support of Strengthening Families framework; and assisting with the planning and execution of the annual Alabama Early Childhood Conference with the conference team.

The applicant must have a Master's degree from an accredited college or university as well as a degree (bachelor or master's) in Early Childhood Education or Child Development and a minimum of five years of professional experience in early childhood education.

This position is based in Montgomery, Alabama.